



Department of Health

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Commissioner

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Executive Deputy Commissioner

Date September 10, 2025

DAL #: DACF #25-16
Subject: Adult Care Facility Legal Services
Agencies and Community
Resources Providing Resident
Advocacy Services Guide

Dear Adult Care Facility Administrator:

This letter is to inform you that the Adult Care Facility Legal Services Agencies and Community Resources Providing Resident Advocacy Services Guide ("Guide") has been updated with the most current information, including the Long-Term Care Ombudsman Program and Office for the Aging Local Offices directories located at the end of the Guide. Please update your copy with this information.

New York State regulations at Title 18 of New York Codes, Rules and Regulations, sections 487.5(f)(5), 488.5(e)(7), and 490.5(f)(7) require that, in addition to the prescribed termination notice, the operator furnish to the resident a list of agencies, including the Long-Term Care Ombudsman Program, that provide free legal services and agencies engaged in resident advocacy services within the geographic vicinity of the facility. Lists must be provided or approved by the Department of Health and include names, addresses and telephone numbers. Operators are responsible to review the information in the Guide for accuracy prior to providing it to the resident. If additional and/or other updates are identified, please notify the Division of Adult Care Facility and Assisted Living Surveillance via the regional office program team.

Annually, the Division will proactively review the information contained in the Guide and update as necessary. If you have questions regarding the Guide, please contact the Division of Adult Care Facility and Assisted Living Surveillance at (518) 408-1133 or via email to acfinfo@health.ny.gov.

Sincerely

A handwritten signature in blue ink that reads "Kelly Ann Anderson".

KellyAnn Anderson, Director
Division of Adult Care Facility
and Assisted Living Surveillance

Enclosure

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