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MEMORANDUM

TO: RHCf Members

FROM: Patrick Cucinelli, Senior Financial Policy Analyst

DATE: November 4, 2008

SUBJECT: **CNA Training Vouchers**

ROUTE TO: Administrator, CFO

ABSTRACT: NYAHS posts resource on CNA training reimbursement.

In an August 17, 2000 Dear Administrator Letter (DAL), the Department of Health (DOH) issued guidance on submitting vouchers for the reimbursement of certified nurse aide (CNA) training, testing/evaluation and recertification costs. Vouchers can be submitted for any of these costs incurred by the facility that are not otherwise included in the facility's Medicaid rate.

These voucher payments may provide some added cash flow for those facilities that are incurring unreimbursed CNA training costs. In addition, DOH has been agreeable to allowing facilities to submit vouchers for a limited number of prior periods. Some members have reported being able to submit vouchers going back five or six years with an accurate accounting of these training costs.

The DAL and detailed instructions on submitting vouchers is now posted on NYAHS's Accounting Manual Web site at: <http://www.nyahsa.org/RHCFRAM/index.cfm>. The voucher information is listed as item 12 under *Additional Resources*. Members that believe they may have some unreimbursed CNA training costs should review this information and the possibility of submitting vouchers.

Please contact me with any questions at pcucinelli@nyahsa.org or call 518-449-2707 ext. 145.