

The below is information to assist ACF/AL providers in the preparation for the Drupal Survey for HCBS Person-Centered Care, while the formal education is being prepared. There are 5 sections that will require uploading of policy & procedures (one upload area for that sections' questions).

Section I

- Accessibility in the physical plant, gates, barriers internally and external to physical plant, locked doors,
- And Meal and snacks available at the time and place of their selection that preserves dignity and respect.

Section II

- Opportunities for meaningful work, volunteer and educational (non-work) within the greater community
- Interaction with the public through activities inside and outside the facility.
- Activity programming considers the population and are comparable to tasks and activities for people of similar ages regardless of insurer or payment source
- Freedom to move about indoors and outdoors
- Visiting hours
- How are residents able to come and go – if SNALR, approaches to safety beyond the locked unit if there is one
- Training / education to on how to access their community such as public transit

Section III

- Resident confidentiality
- Appropriate assistance with personal appearance who need or desire assistance
- Communication between staff and residents are respectful and the way the resident requests being addressed
- Informed consent
- What are resident supports and plans to address behavioral needs in a person-centered way
- Secure location to store their personal belongings

Section IV

- Alternate meal and private dining options if requested
- Access to food at any time
- Conspicuously posts and provides information on resident rights upon request

- Ability to update and modify their preferences
- Residents are supported to make decisions and exercise autonomy to greatest extent
- Engage in legal activities such as voting
- Facility reflects individual needs and preferences and programming clearly outlined in admission material
- Facility provides information to residents on how to request additional HBCS services, or changes to current home
- Residents have their own room or share a room with a roommate of their choice

Section V

- Resident was provided a choice regarding the services, provider and facility and opportunity to tour as well as discuss and understand their options prior to admission
- Opportunity to update regularly or periodically modify preferences
- How access to the community is supported including whether they may independently facilitate access and or who among the facility staff facilitate such access.
- Resident can describe how access is facilitated and who can assist them – how does facility evaluate and ensure?
- Facility documentation by staff are knowledgeable about resident capabilities, interests, preference, needs
- Access to private telephone calls, text, email and mail to their preference and convenience
- Residents are free from coercion, know how to file a grievance or complain, and freedom to participate in resident council.