



## Department of Health

**KATHY HOCHUL**  
Governor

**JAMES V. McDONALD, M.D., M.P.H.**  
Commissioner

**JOHANNE E. MORNE, M.S.**  
Executive Deputy Commissioner

August 29, 2024

Dear Administrator:

This letter requests information from your facility regarding the State's Minimum Wage increase. In accordance with section 652 of the New York State Labor Law, the minimum wage increased from \$14.20 to \$15.00 per hour for the Remainder of State, and from \$15.00 to \$16.00 for NYC, Long Island, and Westchester county, effective December 31, 2023. The minimum wage survey for calendar year (CY) 2025, will be released at a later date.

To determine the financial impact of the minimum wage increase for calendar year (CY) 2024, Assisted Living Program (ALP) facilities are requested to complete the CY 2024 ALP Minimum Wage Survey.

If your ALP facility was not impacted by the increase in minimum wage or you choose to opt-out of completing the survey, you are still required to select the option to opt out, verify your facility's information, and return the signed attestation.

Please read the attached instructions before beginning the survey and use actual data for January 1, 2024, through June 30, 2024. The remaining six (6) months of data for CY 2024 will be imputed based on the first six (6) months of data. Please include hours for all eligible workers with a payroll record, including direct and indirect contracted staff.

Surveys are due by **COB Friday, September 20, 2024**. Please be aware that due to time constraints, no extensions will be granted. Failure to complete this survey will result in no additional reimbursement for minimum wage. The CEO/CFO will be required to attest to the validity of the information provided. All data will be reviewed for reasonableness and may be subject to audit.

If you have any questions regarding the CY 2024 Minimum Wage Survey, please send an email with the subject line **Minimum Wage 2024** to [alp-rates@health.ny.gov](mailto:alp-rates@health.ny.gov).

Sincerely,

Laura Rosenthal, Director  
Bureau of Nursing Home & Long Term Care Rate Setting  
Division of Finance and Rate Setting  
Office of Health Insurance Programs